

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 230

July 1, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 230 (the "District") met in regular session, open to the public, on the 1<sup>st</sup> day of July, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Gary J. Simpson	President
Paul Raschke	Vice President
Kathryn Wright	Secretary
Karla Y. Velasquez	Assistant Vice President
Luke Grainge	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were: Jack Carter of Dannenbaum Engineering; Merrie Talley of Talley Landscape Architects Inc.; Stephanie Viator of District Data Services, Inc.; Stephen and James Woodring of Regional Water Corporation ("RWC"); Brittany Bogard of Assessments of the Southwest, Inc. ("ASW"); Karen Sears of Storm Water Solutions LLC ("SWS"); and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

No public comments were received by the Board.

SECURITY MATTERS

Director Grainge updated the Board on security in the District.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator presented the bookkeeper's report, including the checks presented for payment, a year-to-date budget comparison, and investment report. After review and discussion, Director Grainge moved to approve the presented bookkeeper's report, including the checks presented for payment. Director Velasquez seconded the motion, which carried unanimously.

## ASSOCIATION OF WATER BOARD DIRECTORS CONFERENCE

The Board discussed the topics presented at the Association of Water Board Directors ("AWBD") summer conference and considered approving eligible director expenses submitted for the conference. The Board also considered authorizing attendance at the 2020 AWBD winter conference. After review and discussion, Director Raschke moved to approve the eligible expenses associated with the AWBD summer conference and authorize attendance at the 2020 AWBD winter conference. Director Wright seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS AND DELINQUENT TAX COLLECTIONS

Ms. Bogard presented and reviewed the District's monthly tax report, including the delinquent tax list, the monthly collateral report, and the checks presented for payment, a copy of which is attached. Following review and discussion, Director Wright moved to approve the tax report, including payment of the presented checks. Director Velasquez seconded the motion, which passed by unanimous vote.

## OPERATING MATTERS

Mr. James Woodring presented and reviewed the monthly operator's report, a copy of which is attached. He discussed with the Board the monthly water production and sewer treatment cost averages and on the District's use of reclaimed water noting the District has saved \$905,960.10 in pumpage fees to date, by using reclaimed water for eligible projects and lake refilling.

Mr. James Woodring reported that the District's water accountability for the monthly reporting period was 91.10%.

Mr. James Woodring presented and recommended ratification of approval of certain repair and maintenance items in the District throughout the month totaling \$22,300.

Mr. James Woodring presented and recommended approval of certain repair and maintenance items in the District totaling \$12,100.

After review and discussion, Director Wright moved to (1) approve the operator's report; and (2) ratify approval and approve the repair and maintenance items, as presented. Director Grainge seconded the motion, which passed unanimously.

## TERMINATION OF UTILITY SERVICE

Mr. James Woodring presented a list of delinquent customers, and reported the residents on the termination list were delinquent in payment of their water and sewer

bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Wright moved to authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Grainge and passed by unanimous vote.

#### PARKS AND RECREATIONAL FACILITIES

Ms. Talley presented and reviewed the monthly landscape maintenance report, a copy of which is attached, including information on general park conditions, landscape maintenance, and the park facilities. She stated the monthly invoice from Key-Scape maintenance is \$14,442.90, including additional irrigation repair work and willow tree removal.

Ms. Talley stated Sustainable Growth of Texas's monthly invoice totaled \$3,000.

Ms. Talley stated the monthly invoice from Lake Pros is \$2,275.43, including \$1,575.00 for additional algae control mitigation work and equipment.

The Board took no action regarding the release of park facilities.

After review and discussion, and based on the landscape architect's recommendation, Director Grainge moved to approve the landscape maintenance report and payment of the monthly maintenance invoices. Director Wright seconded the motion, which passed unanimously.

#### STORMWATER DETENTION POND MAINTENANCE AND REPAIR

Ms. Sears presented and reviewed a stormwater and detention pond maintenance report, a copy of which is attached.

Ms. Sears updated the Board on the potential repairs to the corrugated pipe at the Chasewood Technology Park Pond. She reported SWS will dye test and investigate the pipe further prior to making repair recommendations.

Ms. Sears stated the District's stormwater quality permit for the Lakes at Cypresswood Apartments will expire on August 27, 2019. After discussion, Director Grainge moved to authorize SWS to take all necessary action to renew the District's stormwater quality permit to serve the Lakes at Cypresswood Apartments. Director Raschke seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Carter presented and reviewed an engineers' report, a copy of which is attached.

Mr. Carter stated he has received an inquiry from the property owners of the commercial site located on the corner of Highway 249 and Cypresswood Drive requesting permission to upgrade the District's adjacent lift station fencing to wrought iron fencing. Discussion ensued regarding certain Texas Commission on Environmental Quality ("TCEQ") requirements for facility security and fencing. The Board expressed its interest in the replacement of the fencing to wrought iron if it was financed by the adjacent property owner and met all necessary TCEQ requirements.

Mr. Carter, Ms. Talley and the Board discussed the potential widening and construction of additional parking spaces at and around the Summit Bridge Lane. Mr. Carter discussed potential issues concerning a Kinder Morgan pipeline easement through the property. Mr. Carter stated he will look into options for widening of the bridge and additional parking and report back to the Board.

ANNEXATION MATTERS

Mr. Carter updated the Board on the status of the District's 4.9-acre annexation. He noted the Petitions for annexation have been submitted to the City of Houston for approval.

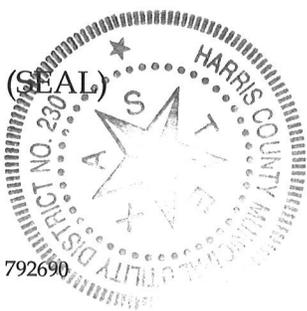
REPORT ON LEGISLATIVE MATTERS

Ms. Seguin distributed an ABHR Capitol Report on the Texas 86<sup>th</sup> Regular Legislative Session, a copy of which is attached.

MINUTES

The Board considered approving the minutes of the June 3, 2019, regular meeting. After review and discussion, Director Wright moved to approve the minutes, as presented. Director Velasquez seconded the motion, which was approved by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.



*Paul Renschke*  
Secretary, Board of Directors  
Vice President

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