

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 230

January 7, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 230 (the "District") met in regular session, open to the public, on the 7th day of January, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Gary J. Simpson	President
Paul Raschke	Vice President
Kathryn Wright	Secretary
Karla Y. Velasquez	Assistant Vice President
Luke Grainge	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were: Jack Carter of Dannenbaum Engineering; Merrie Talley of Talley Landscape Architects Inc.; Stephanie Viator of District Data Services, Inc.; James Woodring of Regional Water Corporation ("RWC"); Cathy Brittain-Drew of Assessments of the Southwest, Inc. ("ASW"); John Miner of Greenwood Properties; Karen Sears of Storm Water Solutions LP; and Jessica Carr, Veronica Seguin and Gabby Gomez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

No public comments were received by the Board.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Carr reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

SECURITY MATTERS

Director Grainge updated the Board on security in the District.

Director Wright discussed a resident in the District who is claiming to be a law enforcement officer and threatening to give visitors to the District's parks tickets for parking and other infractions. Director Wright stated she will submit a report to Deputy Darlow regarding the matter.

Discussion ensued regarding the parking and traffic obstruction on the bridge over the Mandolin Park lakes. Ms. Talley addressed possible landscape re-design solutions which may offer more parking space off of the bridge and/or the addition of a parking lane to the bridge by removing certain landscape features. Mr. Carter discussed the possibility of installing overflow parking on the adjacent pipeline easement. The Board requested Ms. Talley and Mr. Carter coordinate on overflow parking options over the pipeline easement.

The Board reviewed an Interlocal Agreement between the District and the Harris County Sheriff's Department for security in the District ("Security Agreement"). After review and discussion, Director Raschke moved to approve the Security Agreement and direct that it be filed appropriately and retained in the District's official records. Director Wright seconded the motion, which passed by unanimous vote.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board took no action on this agenda item.

ACCEPT ANNUAL DISCLOSURE STATEMENTS FOR INVESTMENT OFFICER AND BOOKKEEPER

Ms. Carr stated that in accordance with the District's Investment Policy, the District's bookkeeper and the District's Investment Officer are required to execute disclosure statements that disclose any relationships with banks and brokers who seek to sell investments to the District. She added that the disclosure statements will be filed with the Texas Ethics Commission. Ms. Viator presented the executed disclosure statements for the Board's consideration. After review and discussion, Director Raschke moved to accept the disclosure statements from the District's bookkeeper and investment officer and direct that it be filed appropriately and retained in the District's official records. Director Grainge seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator presented the bookkeeper's report, including the checks presented for payment, a year-to-date budget comparison, and investment report. After review and discussion, Director Grainge moved to approve the presented bookkeeper's report, including the checks presented for payment. Director Wright seconded the motion, which carried unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS AND DELINQUENT TAX COLLECTIONS

Ms. Brittain-Drew presented and reviewed the District's monthly tax report, including the delinquent tax list, the monthly collateral report, and the checks presented

for payment, a copy of which is attached. Following review and discussion, Director Wright moved to approve the tax report, including payment of the presented checks. Director Grainge seconded the motion, which passed by unanimous vote.

OPERATING MATTERS

Mr. Woodring presented and reviewed the monthly operator's report, a copy of which is attached. He discussed with the Board the monthly water production and sewer treatment cost averages and on the District's use of reclaimed water noting the District has saved \$821,122.80 in pumpage fees to date by using reclaimed water for eligible projects and lake refilling.

Mr. Woodring reported that the District's water accountability for the monthly reporting period was 97.20%.

Mr. Woodring presented and recommended approval and ratification of approval of repair and maintenance items throughout the month totaling \$10,000.

Ms. Carr presented and reviewed a letter from the North Harris County Regional Water Authority ("NHCRWA") regarding the future acquisition of an easement to the District's water plan site from the District, a copy of the letter is attached. She stated the NHWRWA has provided the District with the Landowner's Bill of Rights and has requested the District acknowledge its receipt of the Landowner's Bill of Rights.

Mr. Woodridge presented and reviewed the Fall 2018 Fire Hydrant Survey, a copy of which is attached to the operator's report.

After review and discussion, Director Wright moved to (1) approve the operator's report; (2) approve and ratify approval of the recommended repair and maintenance items; and (3) authorize acknowledgement of the Landowner's Bill of Rights. Director Raschke seconded the motion, which passed unanimously

TERMINATION OF UTILITY SERVICE

Mr. Woodring presented a list of delinquent customers, and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Wright moved to authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Raschke and passed by unanimous vote.

PARKS AND RECREATIONAL FACILITIES

Ms. Talley presented and reviewed the monthly landscape maintenance report, a copy of which is attached, including information on general park conditions, landscape maintenance, and the park facilities. She stated the monthly invoice from Key-Scape maintenance is \$12,883.90.

Ms. Talley stated Sustainable Growth of Texas's monthly invoice totaled \$3,000.

Ms. Talley stated the monthly invoice for Lake Pros is \$831.90.

Ms. Talley reported on pest control management in the District and stated the monthly invoice for Pest Police is \$125. Discussion ensued regarding nutria damage and ways to disrupt the nutrias patterns of damage to the park. Ms. Talley discussed soliciting new proposals for pest control in the District. Discussion ensued regarding installation of wires at the box culverts to prevent the nutria from moving between lakes.

Ms. Talley addressed fountain and irrigation controller consistency issues and the steps Lake Pros is taking to address the matter.

Ms. Talley stated she is obtaining a quote for the repainting of benches and trash receptacles in the District.

After review and discussion, and based on the landscape architect's recommendation, Director Wright moved to approve the landscape maintenance report and payment of the monthly maintenance invoices. Director Velasquez seconded the motion, which passed unanimously.

STORMWATER DETENTION POND MAINTENANCE AND REPAIR

Ms. Sears presented and reviewed a stormwater detention maintenance report, a copy of which is attached.

ENGINEERING MATTERS AND GROUND LEASE

Mr. Carter presented and reviewed an engineers' report, a copy of which is attached.

The Board reviewed a (i) 0.0086-acre Water Meter Easement; (ii) 0.1629 and 0.0095-acre Storm Sewer Easement; (iii) 0.0273, 0.3064, and 0.0053-acre Storm Sewer Easement; (iv) 0.0916-acre Water Line Easement; (v) 0.0276 and 0.6204-acre Water Line Easement; (vi) 0.2279-acre Sanitary Sewer Easement; (vii) 0.0267, 0.1727, and 0.0388-acre Sanitary Sewer Easement. After review and discussion, Director Wright moved to approve the Easements, subject to review and approval by ABHR, and direct they be

filed appropriately and retained in the District's official records. Director Raschke seconded the motion, which passed unanimously.

ANNEXATION MATTERS

There was no update on this item.

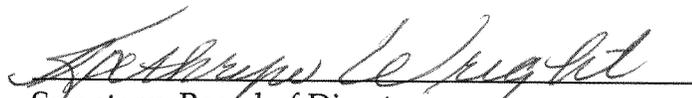
DISTRICT INFORMATION KIT

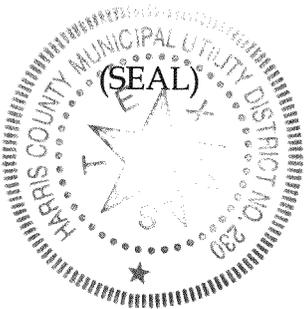
After discussion, Director Simpson moved to approve the District Information Kit, subject to the District consultants final comments, and direct it be filed appropriately and retained in the District's official records. Director Raschke seconded the motion, which passed unanimously.

MINUTES

The Board considered approving the minutes of the December 3, 2018, regular meeting. After review and discussion, Director Grainge moved to approve the minutes, as presented. Director Raschke seconded the motion, which was approved by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Bookkeeper's report.....	2
Tax report.....	2
Operator's report.....	3
Letter from the North Harris County Regional Water Authority	3
Landscape maintenance report.....	4
Stormwater detention maintenance report	4
Engineers' report.....	4