

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 230

February 4, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 230 (the "District") met in regular session, open to the public, on the 4<sup>th</sup> day of February, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Gary J. Simpson	President
Paul Raschke	Vice President
Kathryn Wright	Secretary
Karla Y. Velasquez	Assistant Vice President
Luke Grainge	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were: Jack Carter of Dannenbaum Engineering; Merrie Talley of Talley Landscape Architects Inc.; Stephanie Viator of District Data Services, Inc.; James Woodring of Regional Water Corporation ("RWC"); Cathy Brittain-Drew of Assessments of the Southwest, Inc. ("ASW"); John Miner of Greenwood Properties; Karen Sears of Storm Water Solutions LP ("SWS"); and Angie Lutz and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

No public comments were received by the Board.

SECURITY MATTERS

Director Grainge updated the Board on security in the District.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Lutz presented and reviewed a proposal for the renewal of the District's insurance policies from Gallagher/Waterworks Insurance Network for a renewal premium of \$20,006. After review and discussion, Director Simpson moved to approve the renewal proposal with Gallagher/Waterworks Insurance Network and direct that it be filed appropriately and retained in the District's official records. Director Raschke seconded the motion, which passed unanimously.

## ASSOCIATION OF WATER BOARD DIRECTORS CONFERENCES

The Board discussed the Association of Water Board Directors ("AWBD") winter conference. The Board then discussed approving eligible expenses related to attendance at the winter conference and considered authorizing attendance at the AWBD summer conference. After discussion, Director Wright moved to approve eligible expenses associated with the AWBD winter conference and authorize attendance at the AWBD summer conference. Director Velasquez seconded the motion, which passed unanimously.

Discussion ensued regarding emergency notification requirements in the event of contaminated water readings.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator presented the bookkeeper's report, including the checks presented for payment, a year-to-date budget comparison, and investment report. After review and discussion, Director Raschke moved to approve the presented bookkeeper's report, including the checks presented for payment. Director Grainge seconded the motion, which carried unanimously.

## RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered establishing the District's 2019 tax exemptions. Ms. Lutz presented and reviewed with the Board a proposed Resolution Concerning Exemptions from Taxation. After review and discussion, Director Wright moved to adopt the Resolution Concerning Exemptions from Taxation exempting from ad valorem taxation \$20,000 of the appraised value of residence homesteads by the District of residents that are disabled or 65 years of age or older and granting a 10% homestead exemption. The motion was seconded by Director Raschke and carried unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS AND DELINQUENT TAX COLLECTIONS

Ms. Brittain-Drew presented and reviewed the District's monthly tax report, including the delinquent tax list, the monthly collateral report, and the checks presented for payment, a copy of which is attached. Following review and discussion, Director Wright moved to approve the tax report, including payment of the presented checks. Director Velasquez seconded the motion, which passed by unanimous vote.

## OPERATING MATTERS

Mr. Woodring presented and reviewed the monthly operator's report, a copy of which is attached. He discussed with the Board the monthly water production and sewer treatment cost averages and on the District's use of reclaimed water noting the

District has saved \$837,221.80 in pumpage fees as of December 31, 2018, by using reclaimed water for eligible projects and lake refilling.

Mr. Woodring reported that the District's water accountability for the monthly reporting period was 95.70%.

Mr. Woodring presented and recommended approval and ratification of certain repair and maintenance items throughout the month totaling \$3,100.

Mr. Stephen Woodring presented and reviewed a Resolution Approving Submittal of Water Smart Application to the Association of Water Board Directors.

The Board reviewed a letter from the North Harris County Regional Water Authority regarding an increase in pumpage fees to take effect April 1, 2019. A copy of the letter is attached.

After review and discussion, Director Raschke moved to (1) approve the operator's report; (2) approve and ratify approval of the recommended repair and maintenance items; and (3) adopt the Resolution Approving Submittal of Water Smart Application and direct it be filed appropriately and retained in the District's official records. Director Wright seconded the motion, which passed unanimously

#### TERMINATION OF UTILITY SERVICE

Mr. Woodring presented a list of delinquent customers, and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Raschke moved to authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Wright and passed by unanimous vote.

#### PARKS AND RECREATIONAL FACILITIES

Ms. Talley presented and reviewed the monthly landscape maintenance report, a copy of which is attached, including information on general park conditions, landscape maintenance, and the park facilities. She stated the monthly invoice from Key-Scap maintenance is \$12,883.90.

Ms. Talley stated Sustainable Growth of Texas's monthly invoice totaled \$3,000.

Ms. Talley stated the monthly invoice for Lake Pros is \$1,004.08.

Ms. Talley discussed damage to the District's secondary reclaimed water line and noted Key-Scape will be working to repair the line.

Ms. Talley reported on the installation of three new timers and battery backs for the Grant Road fountains. She stated it will cost approximately \$560 per timer installation.

Ms. Talley reported on pest control management in the District and stated the monthly invoice for Pest Police is \$250. She reported on various damage that has been caused by nutria in the District. Ms. stated she will be meeting with A All Animal Control for nutria population management in the District. She noted A All Animal Control has quoted \$1,500 to set up nutria trapping equipment, \$150 per month for monitoring and a \$50 per nutria trapping fee.

Ms. Talley discussed the possible repair and recoating and/or replacement of certain trash receptacles and benches in Mandolin Gardens. She stated the pricing to replace the benches with more durable aluminum benches are \$2,400 each. She noted she will continue to price additional bench replacement options.

After review and discussion, and based on the landscape architect's recommendation, Director Wright moved to (1) approve the landscape maintenance report and payment of the monthly maintenance invoices; and (2) approve a Service Agreement with A All Animal Control, subject to finalization and approval by ABHR, and direct it be filed appropriately and retained in the District's official records. Director Velasquez seconded the motion, which passed unanimously.

#### STORMWATER DETENTION POND MAINTENANCE AND REPAIR

Ms. Sears presented and reviewed a stormwater detention maintenance report, a copy of which is attached. She reported on the status of the District's stormwater management permit renewal and noted Harris County is requesting written documentation from the District's confirming the District's ownership of its stormwater quality features. She noted SWS is working with Harris County on renewal of the District's permits.

Ms. Sears discussed additional stormwater management repair projects throughout the District.

Ms. Sears recommended the Board authorize SWS to televise the 52" tinhorn pipe at the Chasewood Technology Park detention pond. After review and discussion, Director Simpson moved to approve the televising of the tinhorn pipe at the Chasewood Technology Park detention pond for approximately \$1,500. Director Raschke seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Carter presented and reviewed an engineers' report, a copy of which is attached.

ANNEXATION MATTERS

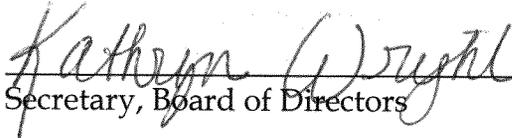
The Board reviewed a Petition for Addition of Certain Land into the District, reflecting Mandolin Investments L.P.'s request for annexation of a 4.9234-acre tract of land into the District. After review and discussion, Director Simpson moved to accept the Petition for Addition of Certain Land and direct it be filed appropriately and retained in the District's official records. Director Raschke seconded the motion, which passed unanimously.

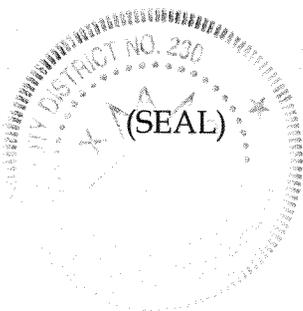
MINUTES

The Board considered approving the minutes of the January 7, 2019, regular meeting. After review and discussion, Director Wright moved to approve the minutes, as revised. Director Velasquez seconded the motion, which was approved by unanimous vote.

The Board discussed additional articles to add to the District's newsletter and directed ABHR to review the newsletter prior to publication.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary, Board of Directors



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